



Joint Ore Reserves Committee (JORC) Privacy Statement

The Joint Ore Reserves Committee (JORC) recognises the importance of privacy protection and takes all practicable measures to ensure the privacy of any Personal Information provided to it for the conduct of the draft JORC Code Survey (“Survey”), or other questionnaires or forms (‘Forms’) related to the Code Review.

JORC treats personal information in accordance with the *Privacy Act 1988* (Cth) (**Privacy Act**). This Privacy Statement explains how we handle Personal Information relating to individuals, to meet the requirements of the Privacy Act.

1. Definitions

In this Privacy Statement the expression “**we**”, “**us**” and “**our**” are a reference to JORC. The expressions “**you**” and “**your**” refer to each individual whose Personal Information we may handle from time to time where we are required to comply with the Privacy Act in respect of such Personal Information.

Personal Information means information or an opinion about an identified individual, or an individual who is reasonably identifiable:

- whether the information or opinion is true or not; and
- whether the information or opinion is recorded in a material form or not.

Privacy Statement means this document as amended from time to time.

Sensitive Information means information or an opinion about an individual’s racial or ethnic origin, political opinions, membership of a political association, religious beliefs or affiliations, philosophical beliefs, membership of a professional or trade association, membership of a trade union, sexual orientation or practices or criminal record that is also personal information, health information, genetic information, biometric information or biometric templates.

JORC Parent Bodies refers to the three JORC Parent Bodies: Australasian Institute of Metallurgy and Mining (**AusIMM**), Australian Institute of Geoscientists (**AIG**) and Minerals Council of Australia (**MCA**).

2. What Personal Information Do We Collect?

We only collect Personal Information to the extent that it is reasonably necessary for the purposes of the Survey or Forms which are generally described in this Privacy Statement.

JORC Parent Bodies

The personal information we collect from you includes:

- type of employment
- capacity in which you use the JORC Code;
- minerals industry experience;
- primary background;
- purposes of how you use the JORC Code.

We will not be collecting personal details such as name and contact details such as your email address(es). An option to join a mailing list prompts an external email and this data is not housed within the survey response data.

3. How Do We Collect Your Personal Information?

For the purposes of the Survey and Forms, Personal Information will generally be collected from your input into the Survey or Forms.

It is not compulsory for you to provide this information.

4. Why Do We Need Your Personal Information?

Understanding the issues with, and ideas for the development of, the Code by demography allows us to focus on the critical areas for improving the Code.

5. Communication From Us

We do not use sensitive information for marketing purposes.

6. Will We Give Your Personal Information to Anyone Else?

We will not sell, trade or transfer any of the Personal Information we collect to third parties, unless permitted or required to under the Privacy Act.

We may disclose information to third parties where that third party is a contractor engaged to provide goods or services to us, e.g. survey data analytics. We strive to limit the information we give contractors to what they need to perform their services for us or provide products or services to you.

7. How Do We Protect Personal Information?

The Survey is hosted by Alchemer Survey. All data, including Personal Information and responses to other Survey questions, is owned and controlled by Alchemer's Customers, who are designated as data controllers. For the purposes of this survey, AusIMM are the 'customer' on behalf of JORC and the other JORC Parent Bodies, and the 'Respondent' is anyone who submits a response to the survey. Alchemer is the data processor. All data is stored and processed in a single multi-tenant data centre and in a single region (e.g. EU, US, and Canada) chosen by the Customer. No data is transferred outside of that region. Alchemer only processes data to the extent necessary to provide the software and services and will not — under any circumstances — sell or rent Customer or Respondent Information to any third party.

You can view the Alchemer Privacy policy at <https://www.alchemer.com/privacy/>.

8. Where is Your Information Stored?

The Survey data is stored on Alchemer's European (EU) based servers based in Frankfurt, Germany. When an Alchemer account is created, all data reside in a specific data centre and are never transferred to a different region.

During data analysis of survey responses, survey data will be securely stored on the AusIMM servers in accordance with the AusIMM privacy policy <https://www.ausimm.com/privacy-policy/>.

9. Access, Correction and Further Information

We will provide you with access to your Personal Information held by us unless we are permitted under the Privacy Act to refuse to provide you with such access. Please contact us via the details below if you:

- wish to have access to the Personal Information which we hold about you;
- consider that the Personal Information which we hold about you is not accurate, complete or up to date; or
- have a complaint or inquiry, or otherwise require further information on our Personal Information handling practices.

There is no charge for requesting access to your Personal Information but we may require you to meet our reasonable costs in actually providing you with access.

We will use reasonable efforts to deal promptly with complaints and inquiries and, in any event, acknowledge your request within 30 days. If you are not satisfied with how we manage your complaint, you may contact the Office of the Australian Information Commissioner at www.oaic.gov.au.

10. Changes to This Privacy Statement

JORC reserves the right to change or update this Privacy Statement at any time, without prior notice. When we do, the revised Privacy Statement will be posted on the Code Update page of the JORC website, <http://www.jorc.org/code-update.asp>. The effective date of the revised statement will be recorded in the updated Privacy Statement.

11. Further Information

If you would like more information about this Privacy Statement or any other privacy related issue please contact the Project Specialist, who can be contacted using the following details: update@jorc.org