



Joint Ore Reserves Committee (JORC) Privacy Statement

The Joint Ore Reserves Committee (JORC) recognises the importance of privacy protection and takes all practicable measures to ensure the privacy of any Personal Information provided to it for the conduct of the JORC Code Update Survey (“Survey”).

JORC treats personal information in accordance with the *Privacy Act 1988* (Cth) (**Privacy Act**). This Privacy Statement explains how we handle Personal Information relating to individuals, to meet the requirements of the Privacy Act.

1. Definitions

In this Privacy Statement the expression “we”, “us” and “our” are a reference to JORC. The expressions “you” and “your” refer to each individual whose Personal Information we may handle from time to time where we are required to comply with the Privacy Act in respect of such Personal Information.

Personal Information means information or an opinion about an identified individual, or an individual who is reasonably identifiable:

- whether the information or opinion is true or not; and
- whether the information or opinion is recorded in a material form or not.

Privacy Statement means this document as amended from time to time.

Sensitive Information means information or an opinion about an individual’s racial or ethnic origin, political opinions, membership of a political association, religious beliefs or affiliations, philosophical beliefs, membership of a professional or trade association, membership of a trade union, sexual orientation or practices or criminal record that is also personal information, health information, genetic information, biometric information or biometric templates.

2. What Personal Information Do We Collect?

We only collect Personal Information to the extent that it is reasonably necessary for the purposes of the Survey which are generally described in this Privacy Statement.

The personal information we collect from you includes:

- your name and contact details, such as your email address(es);
- country and state of residence;
- capacity in which you use the JORC Code;
- minerals industry experience;
- primary background;
- primary exchange for public reporting

JORC Parent Bodies

3. How Do We Collect Your Personal Information?

For the purposes of the Survey, Personal Information will generally be collected from your input into the Survey, which is requested in the Demographics and Closing Comments sections. It is not compulsory for you to provide this information.

4. Why Do We Need Your Personal Information?

Understanding the issues with, and ideas for the development of, the Code by demography allows us to focus on the critical areas for improving the Code. Having your personal details allows us to contact you on specific comments if you give us consent to contact you.

5. Communication From Us

We do not use sensitive information for marketing purposes.

6. Will We Give Your Personal Information to Anyone Else?

We will not sell, trade or transfer any of the Personal Information we collect to third parties, unless permitted or required to under the Privacy Act. Your personal identification data (i.e. name and email address) is removed from your response prior to data analysis.

We may disclose Personal Information to third parties where that third party is a contractor engaged to provide goods or services to us, e.g. survey data analytics. We strive to limit the information we give contractors to what they need to perform their services for us or provide products or services to you.

7. How Do We Protect Personal Information?

The Survey is hosted by Qualtrics. All data, including Personal Information and responses to other Survey questions, is owned and controlled by Qualtrics' Customers, who are designated as data controllers. Qualtrics is the data processor. All data is stored and processed in a single multi-tenant data centre and in a single region (e.g. EU, US, Canada, Australia) chosen by the Customer. No data is transferred outside of that region. In all data centres, Qualtrics solely operates and is responsible for all system and developed software. Qualtrics only processes data to the extent necessary to provide the software and services, and does not disclose any data to third parties. Qualtrics treats all data as highly confidential, and promises to safeguard data as it would its own.

8. Where is Your Information Stored?

The Survey data is stored on Qualtrics' Australian-based servers. When a Qualtrics account is created, all data reside in a specific data centre and are never transferred to a different region.

9. Access, Correction and Further Information

We will provide you with access to your Personal Information held by us unless we are permitted under the Privacy Act to refuse to provide you with such access. Please contact us via the details below if you:

- wish to have access to the Personal Information which we hold about you;
- consider that the Personal Information which we hold about you is not accurate, complete or up to date; or
- have a complaint or inquiry, or otherwise require further information on our Personal Information handling practices.

There is no charge for requesting access to your Personal Information but we may require you to meet our reasonable costs in actually providing you with access.

We will use reasonable efforts to deal promptly with complaints and inquiries and, in any event, acknowledge your request within 30 days. If you are not satisfied with how we manage your complaint, you may contact the Office of the Australian Information Commissioner at www.oaic.gov.au.

10. Changes to This Privacy Statement

JORC reserves the right to change or update this Privacy Statement at any time, without prior notice. When we do, the revised Privacy Statement will be posted on the Code Update page of the JORC website, <http://www.jorc.org/code-update.asp>. The effective date of the revised statement will be recorded in the updated Privacy Statement.

11. Further Information

If you would like more information about this Privacy Statement or any other privacy related issue please contact the Survey Co-ordinator, who can be contacted using the following details: JORC Update Survey Co-ordinator: survey@jorc.org